

MINUTES
 ESMHA - Executive Meeting
 January 9th, 7 pm, Mezzanine

| Item | Discussion | Action/Outline |
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| Approval of Minutes | Jason called the meeting to order | Jason moved to approve minutes from November's meeting. Gina seconded. All voted in favor. The minutes were approved. |
| Continued Business | | |
| Dressing Rooms | Jason asked Tracey Avery for follow up re: progress to assigning a permanent home female dressing room. Tracey confirmed that Janie checked the schedule and it can be accommodated. A discussion ensued regarding whether signage was necessary moving forward. Rather than signage, the schedule will be provided to the coordinators and team managers to communicate with their parents/players. | Tracey motioned a vote to designate dressing room A as the home female dressing room, Chelsea seconded. All voted in favor. |
| Facility Review | Sarah | Deferred as Sarah was absent. |
| Team Rosters/Dressing Room supervision | Jason noted that this was carried forward from November's meeting. A discussion ensued and it was agreed that a reminder be sent out to coaches regarding the requirements to fulfill this. | Jason will send out to coordinators to pass along to team coaches. |

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| Transfer of registration dollars | This was a follow up item from November's meeting. Jason sought confirmation from Natalie that funding for players can be transferred from ESMH to ESDH. | Natalie confirmed that this transaction can indeed be done. Item closed. |

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| Financial Report | <p>Lynn circulated a financial report and noted that the association did well, with available funds, this season. Lynn went on to say that Gina did a great job allocating ice time for the teams. Lynn asked that a committee be put in place for next year, to look at registration, budget, costs, levels of play etc. Lynn would like to have this group meet within the next month. There needs to be a close look at expenses for tryouts, conditioning camps etc. All expenditures need to be reviewed. Registrations increases should not be an option with our registration numbers being low. A discussion ensued regarding how much time would be required to review these items. Jason noted that incentives need to also be looked at for increasing numbers. Lynn noted that we are on target, financially, as per predicted. Jason raised the issue of including a jersey replacement fee in team budgets. A discussion ensued. Calvin sought clarification as to whether suggestions would be received by members not part of said group.</p> | <p>Lynn advised that a draft would be compiled, once the groups meets, and will be presented to the executive for review and a vote. Gina Carla, Natalie, Calvin and Lynn volunteered to be part of this group.</p> |

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| Failure to submit budgets | Natalie noted that she is having difficulty receiving information/ spreadsheets, etc from team treasurers. Natalie sought clarification as to what consequence can be implemented in order to meet deadlines. A discussion ensued. | Natalie will send an email to coaches, and managers, in addition to treasurers, offering assistance with completing necessary documentation and also to advise of the consequences if not submitted by deadlines. |
| Etransfers | Natalie noted that both CH an Dartmouth offer etransfers as a method of payment for registration. Natalie suggested that our association should look at this option, moving forward. Natalie reiterated that the 50/50 transactions need to be closely monitored, checked for accuracy and that the recording of transactions is very important. | Natalie will send out to treasurers/ 50/50 coordinators and CC Jason in order to keep in the loop. |

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| Timbits Jamboree | Anne noted that Chelsea put together last year's jamboree and it was a tremendous amount of work but very successful. Anne indicated that volunteers from the Executive will be needed for this coming year. Anne has already obtained assistance from Gina Dunn and Veronica Baker. Anne noted that she will need to open a separate account to avoid to move planning forward and to prevent delays. Anne asked that all teams have all of their documentation/ reports/permits done prior to the tournament planning commencing. | Janice/Oliver and Tracey/Ashton offered to help Anne with the tournament. Anne will send out parent/volunteer schedules, just as with the House tournament. Jason will provide a letter to Anne to open the jamboree bank account. Anne will also purchase a banner to say ESMHA as there is some money available for this. |
| Booster Club | Gina brought forward a suggestion to form a group to uplift the rink to reflect it being the home of the Mariners. Some suggestions put forth are to rearrange the banners, place old jerseys on display etc. A discussion ensued. Gina noted that Stephanie Smith has offered to be part of this initiative. | Moving forward Gina motioned a vote to form a committee, and Jason St. H seconded. All voted in favor. Gina will gather some members and get the ball rolling. |

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| Survey | <p>Gina sought clarification as to where this issue stands. Jason indicated that there are a lot of things that have changed since the survey was initially discussed. Paul indicated that it would be a good idea to put the survey out, to members, before the AGM. Rod indicated that the survey could be part of a broader communication plan in addition to other budget items, coaching expectations etc. A discussion ensued.</p> | <p>Rod volunteered to commence compiling the information to be part of a larger communication plan to be put out to membership. Gina will work with Rod on this and they will provide a draft for the next meeting.</p> |
| Plans/strategy | <p>Janie noted that only 4 midget players age out at the end of this season. Rod noted that with the booster committee and broader communication plan, it will drum up some marketing in hopes to increase numbers. A discussion ensued. Jason brought up the option, through Canadian Tire, of a “try hockey” program. in an attempt to increase numbers. Carla suggested an after school concept may work as well.</p> | |

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| <p>Next season's conditioning camp/ tryouts etc</p> | <p>Paul noted that next year planning should commence well in advance in order to prevent a repeat of this year's development weekend. Paul extended thanks to volunteers and noted that development weekend wouldn't have taken place otherwise. Paul wants to keep everyone in the loop so everyone has input in the process and can look at options for less expensive alternatives, moving forward. Paul noted that conditioning camp and tryouts really need to be looked at in terms of who facilitates the sessions. Paul suggested that association coaches could be on the ice with the players during conditioning camp/tryouts and a third party assesses the players, off ice. Paul noted that this savings will allow investment in development weekend for players and coaches. Paul indicated that skilled coaches will facilitate development sessions. A discussion ensued regarding the season commencing earlier and Jason confirmed that it can providing a payment commitment is confirmed for the early start.</p> | <p>Paul will look at other organizations and how they run their sessions. Paul will acquire some pricing guidelines.</p> <p>Jason noted that moving forward, a balance must be reached between quality programs being offered and registration costs.</p> |

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| <p>Policy re: coaches/managers incompleteness of documents</p> | <p>Janie indicated that 16 coaching members, who's insurance costs have been paid for, have incomplete documentation, thus unable to coach. Jason noted that there are various reasons for non-submittal of documents. A discussion ensued. Moving forward, Janie advised that something be put in place to avoid these costs in the future and she believes a policy should be put in place for future.</p> | <p>Janie will draft a policy addition and bring forward for the executive to review and voting.</p> |
| | | |
| <p>Players whose parents coach</p> | <p>Janie explained that there is a coach who we paid to have fully certified but she not longer is available to coach as her child not longer pays. Janie is suggesting that, in future, the association only pay for the insurance component for coaches who have a child on the team., The coaching certification is valid for 3 years. Janie indicated that this should be added to policy. A discussion ensued.</p> | <p>Janie will draft a policy component and bring to the executive for review/ vote and addition to the policy manual.</p> |

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| Rep teams/numbers for next year | A discussion ensued regarding levels for next year. A discussion ensued regarding the low morale at the Midget C level, in particular an apparent lack of consequences for undesirable behavior. A discussion ensued regarding the refs ownership in implementing appropriate consequences, coaching staff followi through and parental support. | Janie provided the following draft breakdown for next year: 62 Midget Bantam 40 Pee wee 62 Atom 53 (17 female) Novice 42 (10) IP 40 292 total plus extra timbits |
| Attendance and next meeting date | Present: Lynn, Rod, Janice, Jason B. Tracey B, Anne, Jason St. H, Janie, Lorri, Gina, Paul, Chelsea, Calvin, Carla, Andrew, Natalie, Danny, Tracey A. Absent:; Mike, Sarah and Melissa | Janice moved to adjourn the meeting at 9pm. Jason seconded. Meeting adjourned. Next meeting is set for February 20th at 7pm, in the Mezzanine. |