

**ESMHA - EXECUTIVE MEETING
JUNE 10TH, 2018 4 PM**

In Attendance: Jason Baker, Melissa Arnold, Rod Thurber, Lynn Humphreys, Janie Conrad, Anne Bennet, Paul Anderson, Doug Gallant, Natalie Stevens, Mike Humphrey, Dan Faulkner, Lorri Arnold, Janice Bray, Chelsea Burgess, Tracey Julien, Andrew Lowery, Gina Dunn and Tracey Avery

ITEM NUMBER	ITEM	DISCUSSION	OUTCOME/ACTION
1	Introductions	Jason welcomed those in attendance and introduced himself to the committee members. Jason sought input regarding a town hall style meeting with the association membership. He went on to note that it was important to allow members to provide feedback and suggestions regarding current concerns. A discussion ensued regarding alternate methods for gathering information from the membership.	Executive members agreed that, should a town hall style meeting move forward, any inappropriate behaviors from attendees will not be tolerated. and they will be asked to leave the meeting. It was agreed that a survey will be put out to the membership and the information from that survey will be utilized to form the agenda of a future meeting. Gina will draft the survey, for the executive's approval.

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2	Budgets	Lynn circulated the projected budget for 2018/2019 season. Lynn advised that ice expenses have to be monitored closely this year. Lynn expressed concern that jerseys were ordered at the end of the last season, without an executive vote and this cannot occur in the future.	Once registration numbers come in, a closer look at the budget will be taken. Moving forward, no purchases or orders will occur without a vote by committee members. A vote was held and it was agreed that registration will be increased by \$10 per player, with the exception of Timbit level, as the insurance and ice expenses have increased.. A discussion ensued regarding the potential for future jamborees to assist with the costs of future registration fees. This item will be carried forward for further discussion.

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3	Condition of New Jerseys	<p>A discussion occurred regarding the poor condition of the new jerseys.</p> <p>Lynn noted that there is \$10,200 in the current budget for jerseys moving forward.</p>	<p>Tracey Julien plans to review the jersey inventory to assess the number of those which we will need addressing with the manufacturer, for replacement. It was agreed that purchases of jerseys, moving forward, would only be purchased if voted in favor by the executive. In future, 3 quotes will be obtained prior to awarding contracts for merchandise, clothing or otherwise. Tracey Julien and Jason Baker will look into options for merchandise/apparel, for purchase and bring forward.</p>
4	Releasing Players	<p>A discussion occurred regarding a cap being placed on the number of players released from the association to Cole Harbour.</p>	<p>Following a brief discussion, it was made clear that players cannot be held back, if the skill level they are capable to play at, is not offered within the association.</p>
5	Timbit & Noivce Coordinator	<p>Chelsea Burgess has agreed to step up as Timbit Coordinator and Carla Macquarrie for Novice.</p>	<p>Carla was unable to attend the meeting. Jason will make contact with her. Thank you both</p>

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6	Coach Evaluation	A discussion ensued regarding the possibility of making Coach Evaluations anonymous. Andrew Lowry noted that there is a process for receiving, addressing and responding to evaluations and that the the name of the individual submitting the evaluation form is essential and required.	The process for submitted coaching evaluation forms will be shared with membership.
7	Tom Duffy	Doug advised that a 3rd party evaluator is valuable and several options have been explored. A brief discussion ensued.	A vote was held and It was agreed that Tom Duffy would be contracted for tryouts for the upcoming season. Andrew noted that he books Tom Duffy once tryout dates are posted.
8	Kevin Murphy's vision for ES minor hockey	Jason noted that Kevin Murphy has had discussion with him and has noted that his vision does require involvement to help drive the vision moving forward. Kevin noted that there is no group to assist in a long term vision for Eastern Shore minor hockey. A discussion ensued.	A vote was held and it was agreed that Kevin Murphy will be given a limited time to discuss this issue, should a town hall style meeting be held.

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9	Discussion regarding and ES partnership	Jason noted that possibly some executive member and some association members may come together together to discussion options for a partnership. Doug went on to note that a potential partnership is worth discussing. A discussion ensued.	Jason suggested that a committee be formed to discuss what a partnership could look like and the pros and cons of such. All discussion results would be returned to the executive. A vote was held in favor of a committee being formed in order to gather information pertaining to a potential partnership with another association. Opposed by Andrew Lowery. It was also voted that Doug would be the lead on this.
10	Minutes	Janice noted that she will take meeting minutes based on the agenda items during the executive meeting and although discussions would not be verbatim, brief summaries of each discussion would be documented and posted on the website. Janice went on to note that transparency is essential and the minutes will reflect that.	It was agreed that meeting minutes will be sent to and approved by all executive members prior to posting on the website.

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11	Sub Committees	Gina noted that sub committees may be a great option for membership to get involved on various fronts. Gina went on to state that long term strategy plans and goals are critical for future planning by the association.	It was agreed that this information will be contained in the upcoming survey. Acquiring feedback from members about their visions will tie into the survey as well. It was agreed that Gina will draft a survey, for approval by the executive. if members receive concerns from parents, please send to Gina. inviting questions prior to a town hall style meeting. Next meeting will be
12	Risk Management	Paul noted that risk management is paramount and a safety person must be on the bench at all times. A discussion ensued.	It was agreed that costs for training for safety staff can be included in the team budgets and that more than one bench member should be trained in order to maintain safety at all times.
13	Next Meeting	A discussion ensued regarding scheduling the next meeting.	Jason will sent out some options for meeting dates, to the committee.
14	Registration	A brief discussion occurred regarding dates for opening registration and whether walk-in registration should continue.	It was agreed that registration will be opened by July 1st. and closing date will be 20th of August. It was also agreed that one walk-in registration date will be scheduled.

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15	Checking Clinic	Deferred to the next meeting	Andrew Lowery to bring forward.